

Village of Birchwood  
101 N. Main Street  
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Birchwood, WI 54817



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*"The Bluegill Capitol of Wisconsin"*

Public Works Committee meeting was held on  
**Wednesday, May 25<sup>th</sup>, 2022, at 7 a.m.**  
at the Birchwood Village Hall  
101 N Main St, Birchwood, WI 54817.

**Committee Members: R. VanGilder, P. Parkos, B. Beffa**

### MINUTES

Chairperson call meeting to order - Meeting will be recorded

Pledge of Allegiance: Recited

Roll call: Present: R. VanGilder, P. Parkos, B. Beffa

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

Citizen Comments (Limit 3 minutes per person) L Zillmer asked for confirmation that LRIP funds are not being used on Edenharter for access for the district. She also asked if we received clarification regarding who's responsible for the cost of altering the public roadway. VanGilder stated that the BFCESD is paying for this and the contract with NW Builders is being adjusted to reflect this.

Correspondence: None

### **Discussion/Action items**

1. Masonite Fire Protection
2. Possible assistance from MSA to complete PSC application to discontinue and transfer public fire protection service. Fire Protection options for Masonite. Teresa (MSA)-gave the background of the fire protection and why it was originally put in place. PSC is stating that Masonite would need to agree to the Village discontinuing this level of service. Tucker stated that our system still is not able to provide the higher level of fire protection service they need. Jim Jeffries (Masonite) said he would like to see them take over their own fire protection. Jeffries also stated they would rather the fire protection be hooked up to the city water system, so they could get rid of the pump house. Masonite gets nailed by their insurance company every year during a risk assessment -due to the pumphouse. Jeffries informed the Committee that they have been sticking a lot of money into this pump every year. Jeffries stated they would be willing to pay the cost to hook up to the city water system. Tucker said the pumphouse meters run from 125-150 psi and our regular system runs around 60-69 psi. Tucker voiced concern that the higher pressure might blow our lines and wondered if we could even maintain that pressure. Teresa asked Jeffries if they could get information regarding what pressure and quality of water is needed. Jeffries will check with the company that takes care of their sprinklers. Teresa stated that the DNR doesn't usually let general users operate their system above 100 psi. She will contact them and see if they have any ideas for a solution. Parkos asked if there was a fire if residents would have a decrease in water pressure. Tucker said if the pressure drops, we still have water in the tower. The tower would have to drop before the wellhouse turns on. Teresa suggested we have the fire department notify us to turn the well pump on and not wait for the tower to drop. Tucker agreed. Jeffries said he would need an official proposal of what the Village plans to do. He will then present it to his legal team. Teresa will work with him on this.
3. DOT grant application
  - a. Update on application status-Teresa/MSA sent estimates to Ashley - Ashley is doing the application. Strand asked for clarification on Local and Rural Roads for the grant. He inquired why the 1 block of South Main (Balsam to Cedar) is on the Rural. The Rural Grant is from E Cedar (Main to Creek Ln) and the Local is from Cedar to Sucker Creek.

*The meeting is open to the public and is handicapped accessible.*

*Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards to comply with the provision of Sec. 2-183, Wis States §§ 19.84 and Wis. Stats §§ 19.81 and 19.89. Electronic Notices are also posted live at [www.birchwoodvillagewi.com](http://www.birchwoodvillagewi.com) for your convenience but not required by law.*

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Teresa explained that the DOT has functional classifications for roadways. Cedar used to be Hwy 48, so it is classified as a collector under the Rural program. Strand doesn't feel that part of the estimate pertains to the Village or won't be applicable to this project. The estimates were put in with all scenarios to cover all possible costs. The Rural project estimate came in at \$1.4 million and the Local came in at \$595,000.00. The grants are 80/20 so the Village portion would be around \$400,000.00. The Rural is about 11 blocks and the Local would be 3-4 blocks. Strand said we are still coming out ahead if we do this. Teresa said that you don't want your project numbers to low in case prices go up. VanGilder stated we need to do this, and he felt we should proceed with the grant applications. Strand went over some of the costs including culvert replacement. Strand stated that we would also have to replace approximately 5 manhole covers. VanGilder made a motion to go forward with the re-paving and street projects. 2<sup>nd</sup> by Parkos.  
Carried 3-0

4. 2020 LRIP funds
  - a. Possible use of funds for Edenharter-Strand said the fire department is replacing 400 ft of Edenharter to move the service road and shave down the hill. Strand would like to finish the rest of Edenharter out to D at the same time. It would include milling and resurfacing. VanGilder asked if we needed to designate the project at the time we apply for the funds. Teresa responded yes, but that we are allowed a one-time change. Parkos asked who was responsible for the area between the Tuscobia and road. Strand responded that the DOT and DNR are in charge of that. VanGilder asked about people parking along Edenharter. Parkos voiced concern about the blacktop getting damaged because of this. Due to that, Strand has asked to have 2 feet of shoulder to protect the blacktop. VanGilder wondered if we would get a better deal if we did it at the same time. Strand stated he felt it should be around 25,000.00-30,000.00. Parkos again voiced concern about the blacktop being damaged when the parking lot near Rustic is plowed. Motion by VanGilder, 2<sup>nd</sup> by Parkos to use the 2020 LRIP funds to update Edenharter Rd. Carried 3-0
5. Public Works department
  - a. Hire back-up worker-Strand would like to have someone hired to come in and plow or mow if him or Tucker are on vacation, sick, etc. This would be on an as needed basis only. VanGilder thought it might be a better idea to hire an independent contractor vs. another Village employee. This person would be covered under their own insurance and would use their own equipment. Strand and Fee will check with some local contractors and get back to the Committee.
6. Garage door replacement
  - a. Review updated estimate and bids-Strand will call for at least 3 estimates and get back to the board.
    - i. Note: Note budgeted for 2022-Per VanGilder, this is in the budget.
7. Main Street Sidewalks -Tabled
  - a. Sidewalk repair/replacement in front of dental office-VanGilder said this was previously discussed and it was decided to wait until after our ordinance is done to address it.
  - b. Inspection of sidewalks-Ron will complete this after the ordinance is completed.
8. Truck Routes
  - a. Enforce truck route for Village limits- Strand voiced concern about the large trucks zigzagging through town. Parkos agreed. He would like to see them use Hwy 48 as much

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as possible. VanGilder said Adam can enforce this. Strand said they wanted to bring this to the Committee's attention. Strand will talk to the businesses, so they can inform their truck drivers to follow the route.

9. Sweeper
10. Purchase of a new broom for street sweeper-Strand informed the board that sweeper needs another \$3500.00 of repairs. VanGilder voiced concern that last year the Village put \$9000.00 into this. He doesn't think it is a good idea to keep putting money into it. VanGilder had Strand look into putting a sweeper on the new tractor. The only road that has a curb is Main Street. Beffa mentioned trying to sell the old sweeper on the internet/online auction. Haugen has someone sweep their streets and they are charged around \$840.00 for this. Main and D would need to be done with a gutter broom. He could do the rest with a broom on the tractor. Strand doesn't want this to go down our storm sewer. Tucker said it should be cheaper for the Village because it's only the 2 sections. Strand will get estimates on hiring someone vs buying a sweeper. Tucker is still waiting for the quotes on the new truck to replace the gray one. This is a plain truck with no extras, other than a beacon on top. They will include a separate quote for the plow. The Ford can't be purchased until October and wouldn't be made until January 2023. Tucker will let VanGilder know when he receives the quotes.
11. Adjournment- Motion by Parkos, 2<sup>nd</sup> by Beffa to adjourn. Carried 3-0

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