

Village of Birchwood  
101 N. Main Street  
PO Box 6  
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting** of the Village of Birchwood will be held on **Tuesday, January 18, 2022, following the Caucus at 5:30 p.m.** at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82627260656?pwd=UDJsRXISZmM4SXZNQVFXUVJGNWU5UT09>

Meeting ID: 826 2726 0656

Passcode: 794491

**AGENDA - REVISED (\*)**

Call meeting to order (Meeting is recorded) - Pledge of Allegiance - Roll call by Clerk  
Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.  
Police Report - Public Works Report - Committee Reports  
Correspondence - Citizen Comments on Agenda Items Only (Limit 3 minutes per person)

**Discussion/Action Items (No public comments allowed):**

1. Current agenda
  - a. January 18, 2022 Agenda
2. Approve Meeting Minutes
  - a. Approve December 7<sup>th</sup>, 2021 Public Hearing, meeting minutes
  - b. Approve December 7<sup>th</sup>, 2021 Special Board of Trustee, meeting minutes
  - c. Regular Board of Trustees December 28<sup>th</sup>, 2021, meeting minutes
  - d. Special Board of Trustees December 29<sup>th</sup>, 2021, meeting minutes
3. Financials
  - a. December Bills, Payroll, and acceptance of Treasurer's Reports
  - b. CDBG-RLF/HEHCR 12/31/2021 Audit
4. Vacant Board of Trustee Seat(s)\*
  - a. Discuss and fill vacant Village President seat
  - b. Discuss potential trustee vacancy
  - c. Discuss and fill vacant Committee seats
5. Northwest Regional Planning Commission\*
  - a. CDBG RLF housing administration contract between NWRPC and the Village of Birchwood
6. 2022 TID Service\*
  - a. Agreement between Village of Birchwood and MSA Professional Services, Inc to provide TID planning and consulting services related to TID #1 and #2, including Act 257 services as authorized by the Village.
7. Municipal Signs - Industrial, Newman, and Washburn County Quotes
  - a. Accept a quote to purchase streets signs (3-way, 4-way, and brackets)
  - b. Accept a quote to purchase special signs (Doolittle Park, overnight parking, and wastewater treatment plant)
8. Equipment and Network Estimates - Mosaic and Lenbom Consulting Quotes\*
  - a. Accept a quote to purchase Sonicwall firewall with 2 separate networks for Police Department and Village Hall to allow remote access, secure internet, and cost savings.
9. Laptop and Cloud Backup\*

*The meeting is open to the public and is handicapped accessible.*

*Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website [www.birchwoodvillagewi.com](http://www.birchwoodvillagewi.com) to comply with Resolution 175-15.*

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*"The Bluegill Capitol of Wisconsin"*

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- a. Lenbom Consulting estimate for 1 year of cloud back up for main server and laptop for water/sewer department
10. ATV/UTV Route Changes
  - a. Request by Kelly Ingersoll for board to submit recommendation to Washburn County Highway Department to open Wise Rd/County Road D from Hinman Drive to County Rd DD to ATV/UTVs
11. Clarify Doolittle Park rates\*
  - a. Seasonal to exclude electric
  - b. Tent camping
12. Conventional Rate Case
  - a. Estimate cost for Two Rivers Accounting to assist Village of Birchwood with conventional rate case
13. East Hills Subdivision
  - a. Newsletter by Realtor
  - b. Realtor and buyer concerns
  - c. Offers (if any)
14. Adjournment

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