

Village of Birchwood
101 N. Main Street
PO Box 6
Birchwood, WI 54817



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The **Regular Monthly Board of Trustees Meeting** of the Village of Birchwood will be held on **Tuesday, October 12th, 2021, following the Budget Workshop (5:30 p.m.)** at the **Birchwood Village Hall, 101 N Main St, Birchwood, WI 54817**

Minutes

Village President call meeting to order - Meeting will be recorded

Pledge of Allegiance: Completed at Budget Meeting prior to Board of Trustee Meeting

Roll call by Clerk - R. Vangilder, P. Parkos, J. Depoister, and M. Manning, present: B. Milligan, absent.

Public Notice: Posted at the Birchwood Post Office, Village Hall, Gary's Grocery and Village Website.

-Police Report by A. Brunclik: Lots of ATV and tourist traffic. We are having issues with ATV's going down Hwy 48, it seems to be mostly ATV rental units. Looking at putting up signs to show Highway 48 is not open. Adam is working with DNR. Adam is also working on getting information ready for budget.

- Public Works Report: T. Fee- Meter reads are done. All parks with water and sewer are cleaned out and the water lines drained. Doolittle station has a partial sewer clog, which is probably a hose problem from the campers. Tucker is working on that. He's using Perlick chemicals and added 25 pounds of sugar to each of the totes. Tucker has been doing research on the potency of the chemicals from other places to see what the cost would be for the year. He feels we should use Perlicks in the summer and add the chemical in the winter. Due to the cold weather, more chemicals will need to be used. If Kenway would dump, we would need to watch our numbers and possibly add more to keep numbers in check. He will monitor this. Cracks have been sealed on the roads. They will be coming to paint lines. Mowing is complete.

- Committee Reports: Parks- Continued discussion regarding 24 hr. phone for the parks and the use of kiosks. Need for a lock on the dump station. Seasonal contract renewal and updates. Walkway maintenance or replacement discussed.

Ordinance: None

Plan and Utilities met- minutes are not available yet.

BFCESD is continuing to work on building and funding. Working on contract with NW Builders. See item #5.

Citizen Comments

Linda Zillmer: Would like Fire, Ambulance, and Village rates towards BFCESD building put in minutes. Linda is concerned about Kenway dumping. She also voiced concerns regarding East Hills Subdivision and would like a realtor secured for sales. Linda would like to see ICCA come to meeting regarding duplex.

Correspondence - None

Discussion/Action Items (No public comments allowed):

1. Current agenda
2. Meeting Minutes Approval
 - a. September 14th, 2021 Board of Trustee Meeting Minutes. Motion to approve by R. VanGilder, 2nd by M. Manning. Carried 4-0.
3. Financials
 - a. September 2021 Bills, Payroll and acceptance of Treasurer's Reports. Motion to table until next month by J. Depoister, 2nd by M. Manning. Carried 4-0
4. Resolution 215-21
 - a. Resolution adopting the redistricting plan as established following the 2020 Census. Birchwood is 1 ward. Population is 402. Motion to approve and adopt by J. Depoister, 2nd by P. Parkos. Carried 4-0.
5. Resolution 216-21 (Revised)
 - a. Resolution adopting 2022 BFCESD District budgets and assessments for Fire Department and Ambulance Services. Motion made by R. Vangilder, 2nd by P. Parkos to approve and adopt - Fire Dept. 2022 Assessment of \$7,542.26 and Ambulance Service 2022 Assessment of \$35,253.71 to the Village of Birchwood. Carried 4-0.
6. Deduct Meters
 - a. Year -round installation and purchase options. Motion by Depoister, 2nd by Vangilder to charge a \$15.00 quarterly fee for residents that keep the meter year- round. All meters that are uninstalled will continue to be charged the \$15.00 installation fee. Carried 4-0.

The meeting is open to the public and is handicapped accessible.

Agendas are posted in three public places which are the Village Hall, Gary's Grocery and Birchwood United States Postal Service Office notice boards, and on the village website www.birchwoodvillagewi.com to comply with Resolution 175-15.

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7. Doolittle Park Rates
 - a. 2022 Rates-Motion by Vangilder, 2nd by Depoister to leave current rates the same and to add 3 more permanent sites for 2022. Carried 4-0.
8. East Hills Subdivision
 - a. Change covenant-No action taken
 - b. Source of listing: Motion by Vangilder, 2nd by Depoister to obtain realtor for property sale. Carried 4-0
9. Closed Session
 - a. Pursuant to 19.85(1)© and 19.85 (1)(b) WI statute which, if discussed publicly, would likely have a substantial adverse effect upon the reputation of any person(s) referred to in such data
10. Open Session
 - a. Motion by Depoister, 2nd by Vangilder to hire Melissa Warner as full -time Deputy Clerk Treasurer. Carried 4-0.
11. Adjournment: Motion to adjourn by Manning, 2nd by Vangilder. Carried 4-0.

APPROVED

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